



1630-A Old Bainbridge Road
Tallahassee FL 32303

(850) 575-0921
(850) 575-4964 (Fax)

CREDIT CARD AUTHORIZATION & TERMS & CONDITIONS

I (_____) hereby authorize Spa Concepts, Inc. (1601 Applewood Way, Tallahassee FL 32303) to charge my credit card.

Number : _____ Exp Date: _____

Authorization Code: _____

Credit Card Billing Address: _____

Toll free number (800 number) on the back of the credit card: _____

Name of Bank Issuing Credit Card: _____

This charge is for the purchases of merchandise from Spa Concepts, Inc.. The total amount of the purchase is _____

Terms & Conditions

1. **Shipping:** We ship via UPS, FED Ex & other standard trucking companies. Shipping charges are extra.
2. **Order & Payment:** Our minimum order is \$150. All new accounts must pre-pay with Cashier's Check, Money Order, Certified Check or Credit Card before shipment. We accept Visa & Master Card for orders less than \$200. Orders above \$200 must be prepaid. We do not ship COD.
3. All prices are FOB Tallahassee, Florida, USA. Prices are subject to change without notice. Customer must inspect the merchandise promptly upon receipt. All claims of defective merchandise, missing merchandise, incorrect merchandise sent, and lost merchandise must be notified to Spa Concepts, Inc. by phone at-once and submitted in writing within 2 (Two) business days after the receipt of merchandise. All claims for damages or shortages should be filed with the originating carrier. **VISIBLE DAMAGE OR SHORTAGE:** Damage or shortage that is discovered at the time of delivery **must be noted on the Freight Bill when you sign for delivery.** Please ask the driver or phone your local freight terminal for instruction on filing the claim. **CONCEALED DAMAGE OR SHORTAGE:** For damage or shortage, which is discovered after the delivering carrier's agent has left, please call the carrier within 4 HOURS of delivery to inform them about the breakage. Ask the Dispatch Department to *enter the breakage information in their computer system.* **Make a written request for inspection with the delivering carrier and file the claim with them within 12 HOURS of delivery.** Unauthorized deductions from invoice payment for damages or shortage will not be allowed and will be charged back to you.
5. All sales to customer are final. Spa Concepts, Inc. does not guarantee sales. Unauthorized returns are not accepted by Spa Concepts, Inc.. Refusing or returning merchandise without prior written authorization from Spa Concepts, Inc. will not be accepted and credit will not be issued for unauthorized returns. We will not accept responsibility for freight charges incurred if we refuse receipt of an unauthorized return. Customer must obtain a written authorization from Spa Concepts, Inc. in an event an incorrect merchandise is received by the merchant.

Signature

Name

Date

CUSTOMER: PLEASE FAX THE ABOVE AUTHORIZATION FORM BACK TO SPA CONCEPTS, INC. AT FAX # 850-575-4964.